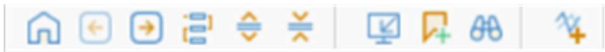




DLXVG3

Data Directory



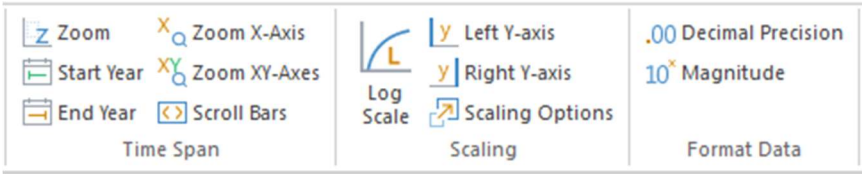
	Main menu (D)		Data updates
	Hierarchy		Add page to bookmark
	Expand all		Search
	Collapse all		One-click add (Alt+Click)

Edit Tab



	Copy Active Series	Copies active series code (Shift+N)
	Copy to Formula Bar	Copies active series code into formula bar (Shift+Alt+N)

Graph Tab



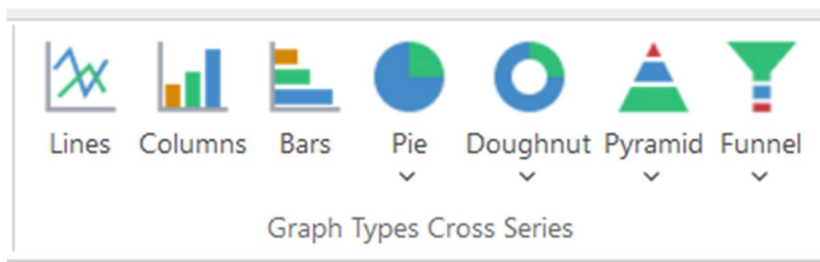
	Zoom	Adjusting time span of data values shown on graph (Z)
	Scaling Options	Adjusting scale, able to apply uniscale (S)

Insert Tab

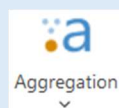
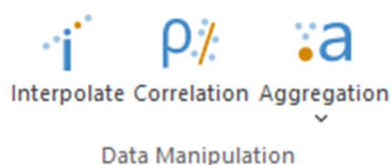


	Recession Countries	Select country or create a custom recession
--	---------------------	---

Format Tab

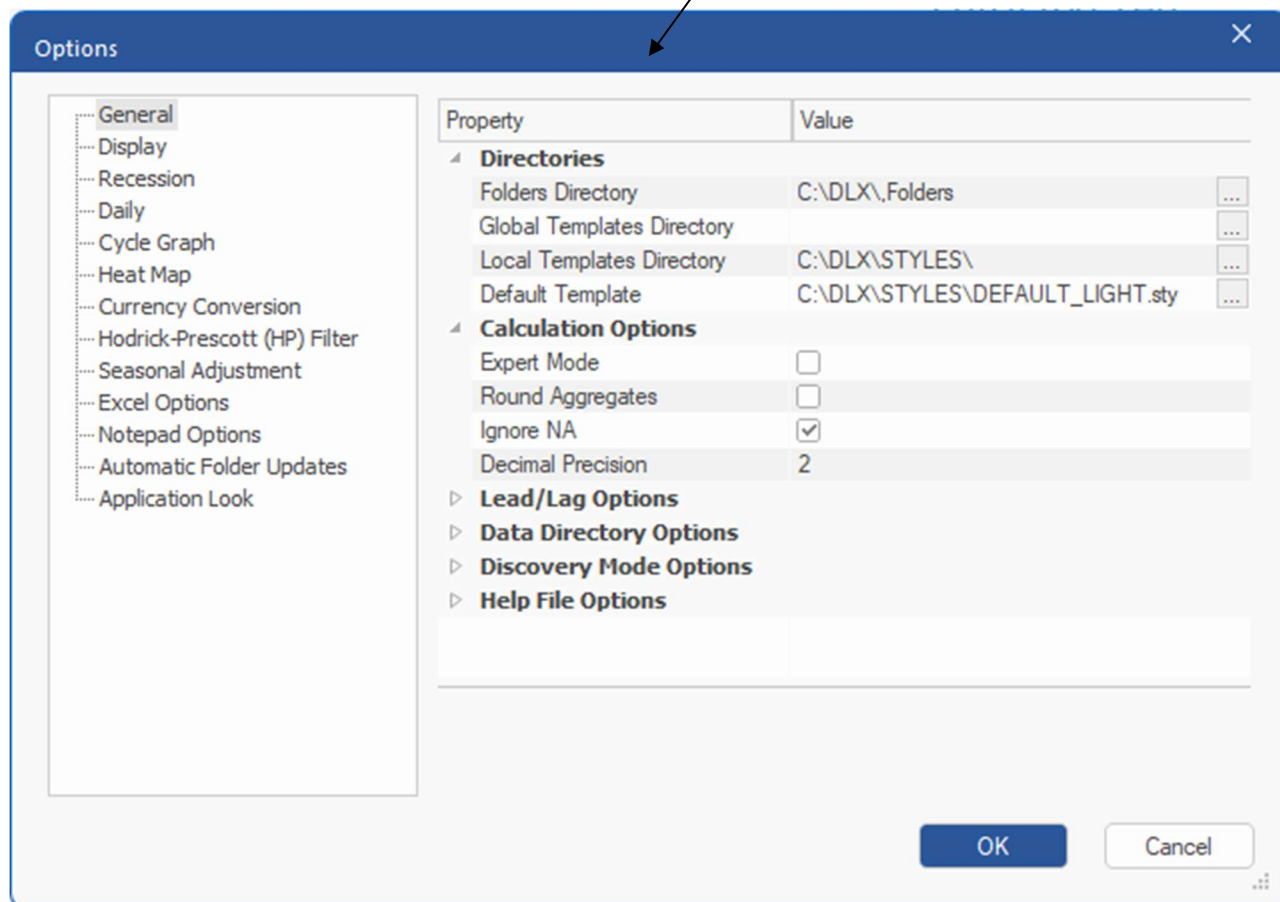
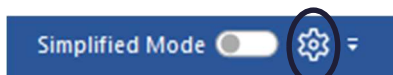


Formulas Tab



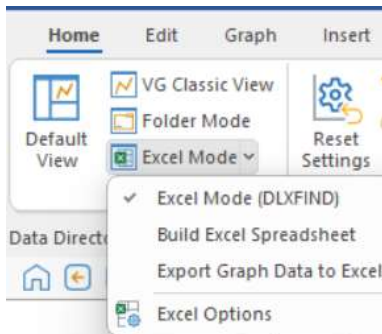
Select aggregation type – default, average, sum, EOP (A)

Options



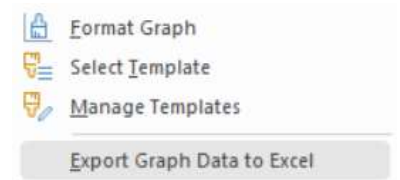
Excel from DLXVG3

There are three ways to Export Data into Excel:



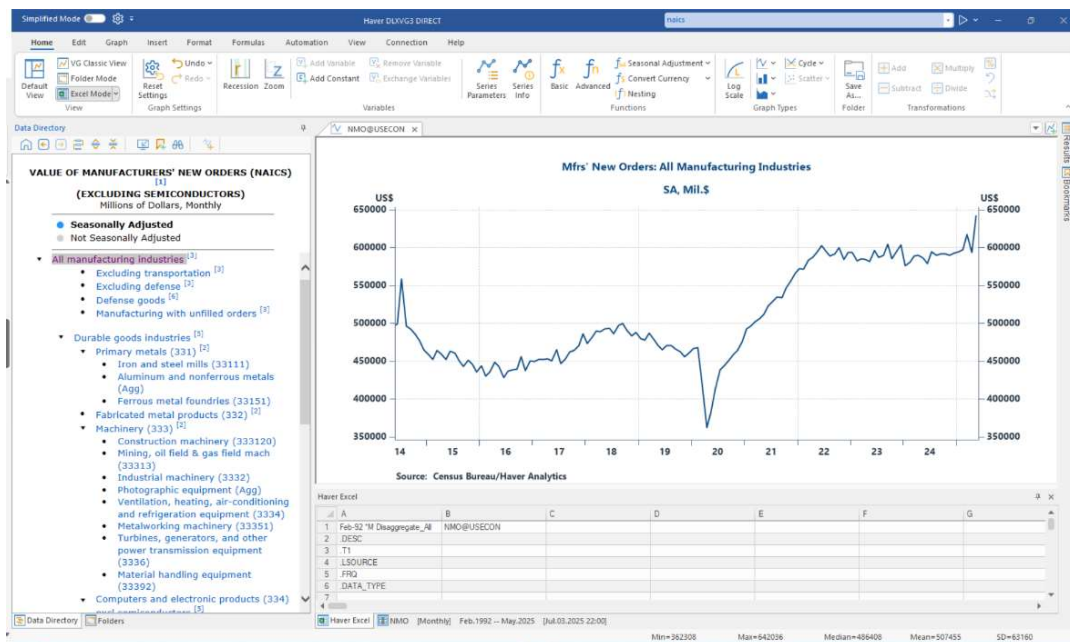
Export Graph Data to Excel

- Create a graph in DLXVG3
- Right Click on the Graph and select “Export Graph Data to Excel” **OR** Click on Excel Mode and choose Export Graph Data to Excel
- A dynamic spreadsheet will automatically be created in Excel



Build Excel Spreadsheet

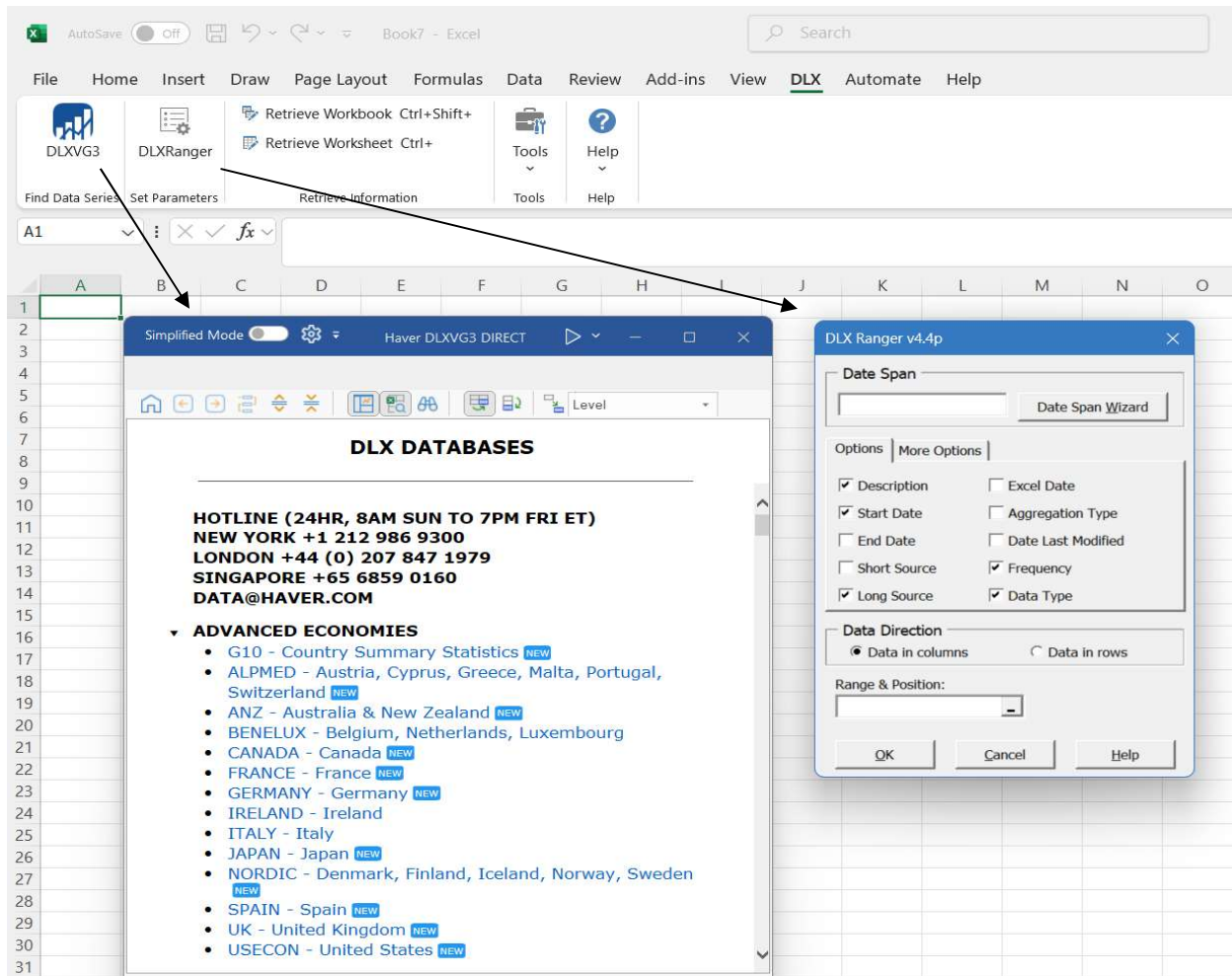
- Click on Excel Mode and choose Build Excel Spreadsheet
- A Blank XLS sheet will open over the data table
- Click on series to add codes to this XLS



Excel Code Writer

- See **DLX in EXCEL** Handout

DLX in Excel



Step 1: Find Data Series (DLXVG3)

DLXVG3 Excel Mode

- Point & Click through menus to insert series codes
- Use the pull down menu **Level** to apply basic and advanced functions
- Highlight a table to insert several codes at once
- When codes are in the spreadsheet, proceed to Step 2.

Step 2: Set Parameters (DLXRanger)

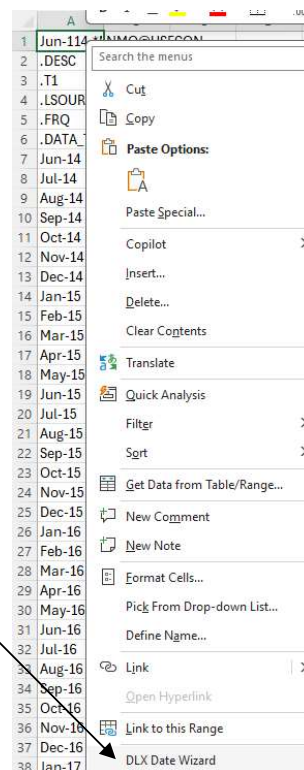
DLX RANGER

- Use **Date Span Wizard** to specify date range for retrieval
- Choose **Options** and/or Advanced Options if desired
- Click under **Range & Position** and highlight the Haver codes
- **Click OK** when done. Parameters are inserted on your XLS

Step 3: Retrieve Worksheet (Ctrl+D)

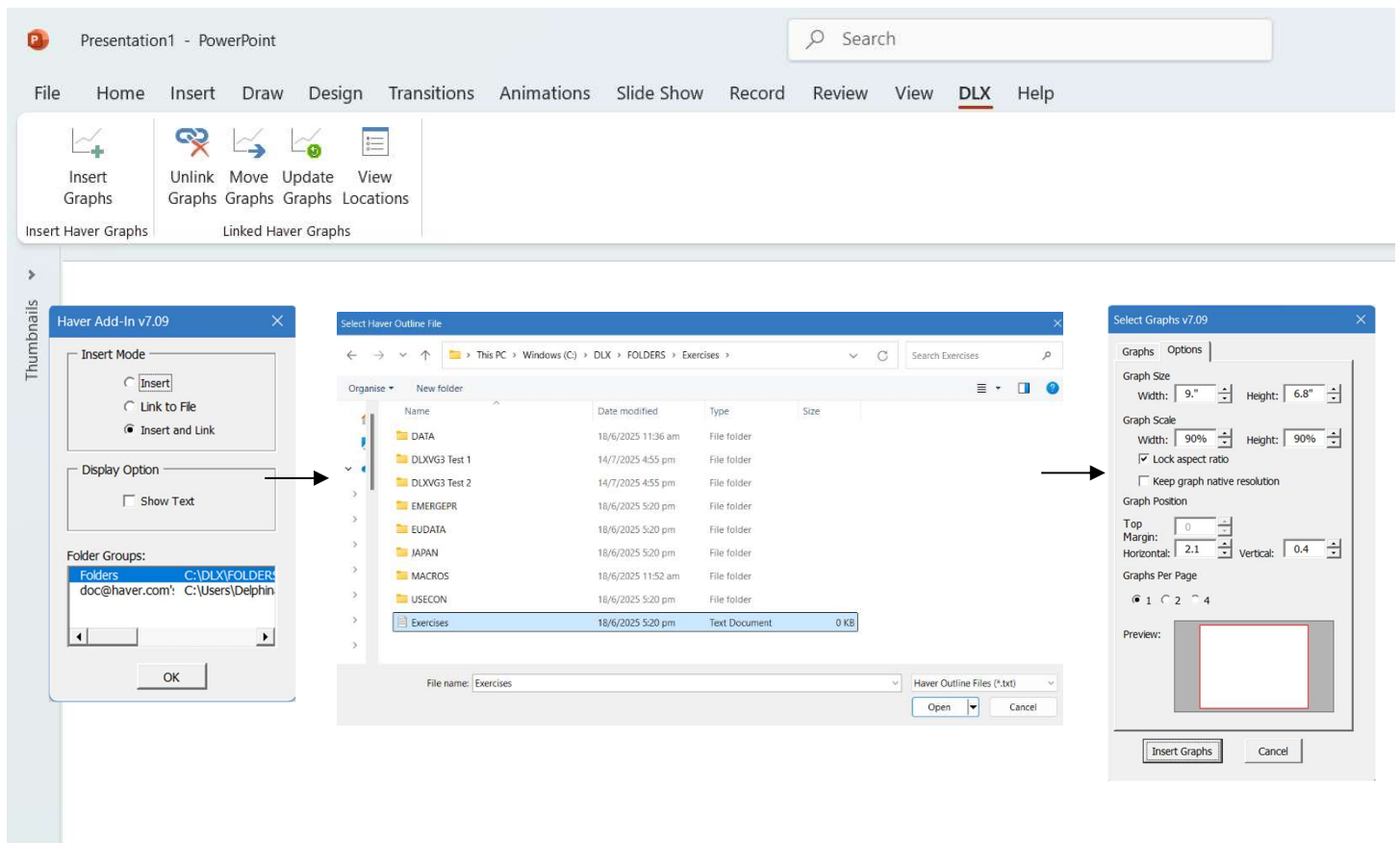
Step 4: Changes to existing retrieval

- **Right Click** on the control cell (example 'Jun-114 *M') → DLX Date Wizard
- Make changes to: Start Date/ Frequency/ Magnitude/ Date Style/ etc via the **Date Span Wizard**



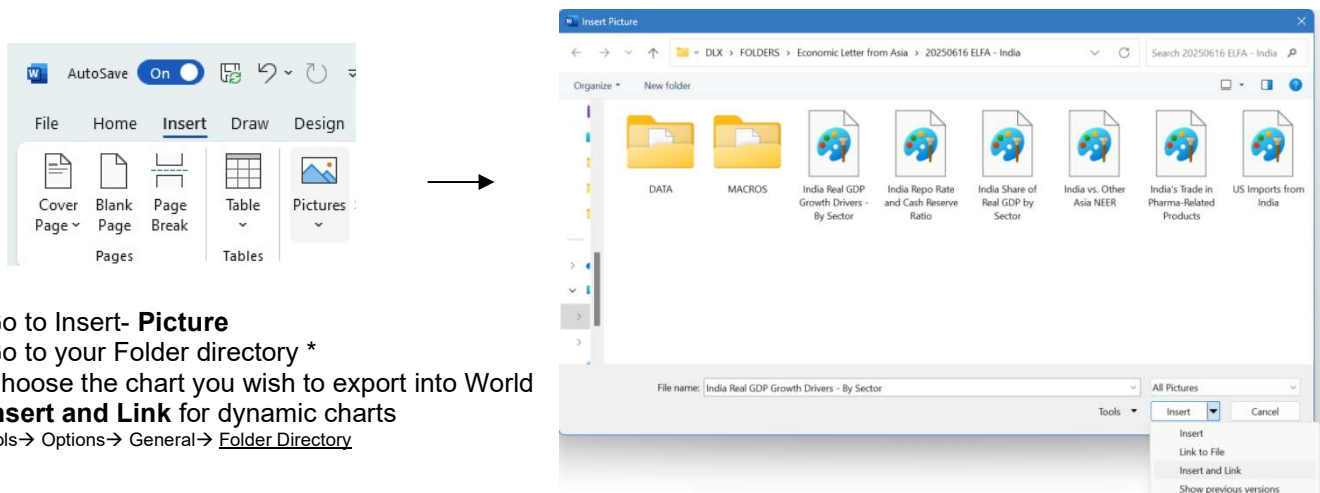
DLXVG3 Graphs

DLX in PowerPoint



- 1) Go to DLX in PowerPoint and click Insert Graphs.
- 2) In the **Add-in** click OK, and then select the TXT file of the Folder.
- 3) In **Select Graphs**, select the graphs you would like to insert.
- 4) Under **Options**, you can set a specific size, graph position and the number of graphs per page.

DLX Charts in Microsoft Word



- 1) Go to Insert- **Picture**
- 2) Go to your Folder directory *
- 3) Choose the chart you wish to export into Word
- 4) **Insert and Link** for dynamic charts

*DLXVG3→ Tools→ Options→ General→ Folder Directory